

GRADUATION CHECKLIST for SUMMER 2007
SUSTAINABLE DEVELOPMENT AND CONSERVATION BIOLOGY (CONS)

updated May 4, 2007

To help you meet the graduation requirements of the CONS program and the UMD Graduate School, this checklist is provided. It is the responsibility of the student to make sure that course requirements are met and forms are submitted by the appropriate deadline.

- _____ 1. A total of 39 credit hours of course work at the 400-level or above
- _____ a. 18 hours at the 600-level or above
- _____ b. 21 hours at the 400-level or above
- _____ 2. Three required core courses in ecology, economics and policy (included in the 39 credits)
- _____ a. AREC 689 Resource Economics
- _____ b. PUAF 740 Public Policy and the Environment or PUAF 698L Intl. Environmental Treaties
- _____ c. BIOL 662 (was previously listed as ZOOL 670) Animal Ecology or ENTM 612 Insect Ecology
- _____ 3. CONS 680 Problem-Solving in Conservation and Development (included in the 39 credits)
- _____ 4. Approved internship experience (submit a signed letter from your sponsor to the Director for your file)
- _____ 5. Approved, reviewed scholarly paper
- Completing your Scholarly Paper is a requirement for the Certification of Master's Degree without thesis form (see below); the form must be submitted to the Graduate School by August 10, 2007 in order to graduate in Summer 2007.
 - Submit CONS scholarly paper form, an electronic & a hard copy of paper to the CONS office.
 - Suggested Scholarly Paper Timeline:
 - _____ a. July 06: Initiate peer-review process by sending electronic copy to David or Jim. (reviewers = 1 outside reader, 1 CONS student, and the Director) This date will give reviewers two weeks to comment on your paper.
 - _____ b. July 20: First-round reviewer comments back to you and the Director no later than this date.
 - _____ c. July 27: If required, send updated version of paper to reviewers to allow them to comment on any changes that they had required or suggested.
 - _____ d. August 03: Receive final approval of document from reviewers.
 - _____ e. August 09: Deliver final copy of paper to David and CONS office which will allow the Certification of Master's degree without thesis form to be signed off by David by the deadline of August 10, 2007. Remember to submit a printed copy for the CONS office as well as an electronic copy.
- _____ 6. Submit paperwork (three forms) to Graduate School when preparing to graduate

July 20, 2007: *** ***Note that two forms are due on July 20, 2007*** ***

- _____ a. Application for Graduation form (DIRECTOR DOES NOT NEED TO SIGN.)
(<http://www.testudo.umd.edu/apps/candapp/>)
- _____ b. Approved Program form after Program Director has signed and approved it:
DIRECTOR MUST SIGN!
(http://www.gradschool.umd.edu/gss/forms/Approved_Program_Form.pdf)

August 10, 2007

- _____ c. Certification of Master's Degree Without Thesis: **DIRECTOR MUST SIGN!**
(http://www.gradschool.umd.edu/gss/forms/Certification_of_Masters_Form.pdf)

Please note: it is the student's responsibility to be aware of these graduation deadlines and see that they are met. Check for changes in deadlines at: <http://www.vprgs.umd.edu/deadlines/>
Forms are also available at: <http://www.vprgs.umd.edu/gss/forms/>